

CITY COUNCIL OF THE CITY OF ANNAPOLIS

ORDINANCE NO. O-6-05

Introduced by Mayor Moyer
Alderman Cordle

LEGISLATIVE HISTORY			
First Reader:	Public Hearing:	Fiscal Impact Note:	120 Day Rule:
2/14/05	3/23/05	2/28/05	6/14/05
Referred to:	Meeting Date:	Action Taken:	
Rules and City Gov't	4/11/05	Favorable	

AN ORDINANCE concerning

Designating Deputy Fire Chiefs As Exempt Service

FOR the purpose of designating Deputy Fire Chiefs as exempt service; allowing for the hiring of up to two Deputy Fire Chiefs; correcting pay scale for Fire and Police Chiefs; and matters generally relating to said Exempt Service.

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BY repealing and re-enacting, with amendments, the following section of the Code of the City of Annapolis, 2005 Edition:
Section 3.08.010
Section 3.08.030

SECTION I: BE IT ESTABLISHED AND ORDAINED BY THE ANNAPOLIS CITY COUNCIL that the Code of the City of Annapolis shall read as follows:

Section 3.08.010 Positions included.

The exempt service includes:

1. All the elected officials;
2. All department directors;
3. City administrator;

4. Public information officer;
5. City attorney;
6. Executive office associate to the mayor;
7. Economic development coordinator;
8. Recruitment/EEO administrator; , and
9. Deputy Fire Chiefs.

Section 3.08.030 Salary.

A.1. For purposes of setting annual salaries, the following positions in the exempt service are assigned grades in the City's pay plan as indicated:

Position	Grade
Executive office associate to the mayor	10
Recruitment/EEO administrator	14
Public information officer	17
Economic development coordinator	17
Deputy Fire Chief	F18
Human resources director	19
Director of transportation	19
Central services officer	19
Director of recreation and parks	19
City attorney	20
Director of finance	20
Director of planning	20
Fire chief	F20
Police chief	P20
Director of public works	20

2. The salary of the city administrator shall be proposed and approved by the council at the time of the city administrator's confirmation hearing.

B. Salary raises:

1 1. Shall be justified by either satisfactory or above satisfactory performance
2 reviews by the mayor;
3

4 2. Shall be entirely at the mayor's discretion, **except for Deputy Fire Chiefs**
5 **which shall be entirely at the Fire Chief's discretion**;
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7 3. Shall not be awarded to an individual more frequently than once a year;
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9 4. Shall not be for an amount exceeding one pay step in the grade range for
10 the position as set in subsection A.1 of this section;
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12 5. Shall not cause an individual's salary to exceed the maximum salary of the
13 assigned grade.
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15 C. Longevity salary increases awarded to civil service employees shall not be
16 a benefit of the exempt service.
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18 D. A city employee appointed to a position specified in subsection A.1 of this
19 section shall be assigned to a salary in the new pay grade which is at a minimum five
20 percent higher than the employee's salary prior to promotion or shall be assigned to the
21 minimum of the new grade, whichever is higher. In no case shall the new salary exceed
22 the maximum salary of the new grade.
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24 E. For positions **other than the Deputy Fire Chiefs** specified in subsection
25 A.1, the mayor may make an initial appointment at a salary greater than the first step of
26 the assigned grade. The appointment and initial salary is subject to confirmation by the
27 city council. **For Deputy Fire Chiefs, appointments made by the Fire Chief do not**
28 **require City Council approval and initial appointments may be made at a salary greater**
29 **than the first step of the assigned grade subject to the availability of funding.**
30

31 F. The mayor shall report to the city council on an annual basis the salaries
32 of all positions listed in subsection A. of this section, and all increases in salary awarded
33 by the mayor since the prior report.
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35 **SECTION II: AND BE IT FURTHER ESTABLISHED AND ORDAINED BY THE**
36 **ANNAPOLIS CITY COUNCIL** that this Ordinance shall take effect from the date of its
37 passage.
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40 **ADOPTED** this 11th day of April, 2005.
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1 ATTEST:

THE ANNAPOLIS CITY COUNCIL

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4
5 Deborah Heinbuch, MMC
6 City Clerk

BY: _____
ELLEN O. MOYER, MAYOR

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EXPLANATION:

Redlining indicates matter added to existing law.
~~Strike Out indicates matter deleted from existing~~
~~law.~~
Underlining indicates amendments.